Presentation Hints

EECS 541
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Slide Design

• Don’t use too many slides
• Select a font (type and size) that makes it easy to read
  • no need to use fancy fonts
• Standardize colors and styles for all slides
• Be consistent with cliparts, animations and transitions
  • no need for too many effects
  • cliparts/graphics can help enhance and promote your message
• You should not have to apologize for anything in your presentation
  • everything should be readable and understandable
• Number your slides
Content

• Think carefully about what you want to present
  • build a story around it, helps audience to stay attentive
  • essential to keep your audience in mind

• Thoroughly research your topic
  • you should be able to answer audience questions on your topic

• Organize and plan your presentation
  • construct an outline before you start building slides
  • try to create a logical flow from start to end

• Focus on your core project
  • why is it interesting and important (for you)? What will resolving the problem achieve? What is your solution?
Other Guidelines

• Practice your presentation (many times)
• Time your presentation
  • you should not need to rush through your talk or skip slides
  • technical details, graphs can take time to explain
• Do not read from your slides. Do not speak to your slides
  • smile and make eye contact with your audience
• Be energetic and show your enthusiasm for the topic
  • use your voice and body-language effectively
• Try to calm down and speak slowly and clearly
• Remember: The quality of your presentation will directly influence the audience’s perception of your work
Topics to address

• What is your project goal?
  • explain the problem you have selected
  • why is solving the problem important?
• How do you plan to achieve this goal?
  • details about your proposed approach
• Do similar technologies already exist?
  • what do and don’t they offer?
• Current status
  • items ordered, components built, etc.
• Timeline for your (remaining) work
Presentation Schedule

• Monday
  • Bushawk
  • Motorized Camera Dolly
  • Collision Avoidance Drone

• Wednesday
  • Lawn Navigation System
  • Digital Restaurant
  • Rocket Altimeter

• 20 mins. each (with questions).
• Everyone should get time to speak.