**The University of Kansas**

Department of

Electrical Engineering

and Computer Science

Submission Date

**FROM**: Your Complete Name and Student Number

**TO:** EECS 802 - Prof. Prasad Kulkarni

**SUBJECT:** Title of the presentation (in parentheses, put the date and start time of the presentation)

**1. Name & Organization of the Presenter:**

Provide the name of the presenter, his/her organization, and any information about the presenter that may be interesting or appropriate. Also give the location of the presentation.

**2. Type of Presentation:**

Indicate the kind of presentation you are attending. It may be a thesis defense or a guest presentation or a symposium, for example. If there is a sponsoring organization (i.e., EECS, ITTC, CReSIS), provide that as well.

**3. Description of the Presentation:**

Describe the presentation in detail. I will read the report to understand what the presentation was all about. I will also read the report to make sure that you understood the presentation, as well. You must use complete sentences and paragraphs—**no bulleted lists!**

**4. Comments on presentation effectiveness:**

Was the present effective at communicating the material? What could the presenter change to be more effectively communicate? What, if anything, did the presenter do particularly well?